

Privacy Policy

FURUKAWA C&F CO., LTD. (hereinafter referred to as the "Company") believes that appropriately handling the personal information of customers and other stakeholders is a corporate social responsibility, and the Company will handle the personal information provided by customers or obtained through services in accordance with this Privacy Policy (hereinafter referred to as this "Policy"). "Personal Information" as used in this Policy refers to the information stipulated in Article 2, paragraph (1) of the "Act on the Protection of Personal Information (Act No. 57 of 2003)" (hereinafter referred to as the "Personal Information Protection Act").

1. Compliance

In handling the Personal Information, the Company will comply with the Personal Information Protection Act, other related laws and regulations, and relevant guidelines.

2. Purposes of use

The Company will use the Personal Information it has obtained to the extent necessary to achieve the following purposes and will not use it beyond the extent necessary to achieve these purposes without obtaining the prior consent of the principal, except in cases permitted by the laws and regulations.

- (1) To respond to inquiries (including access via the inquiry form on the website), applications, etc.
- (2) For the use in business activities:
 - i. to conduct transactions or to engage in communication in connection therewith;
 - ii. to provide information on products and services; or
 - iii. to send invitations, brochures, etc. for exhibitions and other events.
- (3) To manage employees and retirees.
- (4) To provide and communicate information regarding employment.
- (5) To respond to audits.
- (6) To control the access to facilities managed by the Company.
- (7) For other purposes considered reasonably necessary for the provision of services.

3. Security control measures

The Company will take necessary and appropriate measures to prevent leakage, loss, or damage in respect of "Personal Data" (meaning data stipulated in Article 2, paragraph (6) of the Personal Information Protection Act) and to otherwise control Personal Data securely.

4. Disclosure to third parties

In addition to what is set forth in (1) and (2) below, the Company may only disclose or provide Personal Data to any third party, to the extent that this is permitted by the laws and regulations or with the consent of the principal.

- (1) Sharing

The Company may share Personal Data with Furukawa Co., Ltd. which is the parent company of the Company and its consolidated subsidiaries (hereinafter referred to as “Furukawa Group”) to the extent necessary to achieve the purposes of use. If an inquiry to the Company is deemed appropriate to be answered by an affiliated company belonging to Furukawa Group, the affiliated company may contact you.

i. Personal Data to be shared

Name, gender, date of birth, address, telephone number, fax number, e-mail address, occupation, place of work, transaction records, etc.

ii. Person responsible for the management of Personal Data

Postal code: 321-1506

3-5 Ashiomachi Shimomato, Nikko-shi, Tochigi,

FURUKAWA C&F CO., LTD.

iii. Purpose of sharing

As described in 2. (1) through (7) above.

(2) Outsourcing

The Company may outsource the handling of Personal Data to a third party to the extent necessary to achieve the purposes of use. In this case, the Company will supervise the outsourcing contractor as necessary and appropriate.

5. Requests for disclosure, etc. of "Retained Personal Data" (meaning Personal Data stipulated in Article 2, paragraph (7) of the Personal Information Protection Act)

(1) The Company will respond to the following requests from the principal or his/her agent in accordance with the laws and regulations regarding Retained Personal Data.

i. Notification of the purposes of use of Retained Personal Data

ii. Disclosure of Retained Personal Data

iii. Correction, addition, or deletion of the content of Retained Personal Data

iv. Suspension of use or erasure of Retained Personal Data

v. Suspension of provision of Retained Personal Data to a third party

(2) As to the request in (1) above, please make a request for an application form to the following

【e-mail address】 he "Contact for inquiries" described in 6. below will send you a prescribed guidance document on the request procedure and an application form. Please fill in the necessary matters and send it by mail together with the necessary documents.

(E-mail address)

fkhhp-cf@furukawakk.co.jp

(Necessary documents)

A document certifying the principal's identity (if the application is made by an agent, documents certifying that such person is in fact an agent are also required separately).

(Fees)

Requests for disclosure of Retained Personal Data and notification of the purposes of use are subject to a fee equivalent to the actual cost of postage by certified mail. For

more information on the fees, please refer to the guidance document on the request procedure that will be sent to you.

No fees will be charged for requests for correction, addition, deletion, suspension of use, erasure, or suspension of provision to a third party of Retained Personal Data.

6. Contact for inquiries

For inquiries about the Company's handling of Personal Information, requests for notification of the purposes of use, requests for disclosure, requests for correction, addition, or deletion, requests for suspension of use or erasure, requests for suspension of provision to a third party, or complaints, please contact the following contact point.

Postal code: 321-1506

3-5 Ashiomachi Shimomato, Nikko-shi, Tochigi,

Administration Office, FURUKAWA C&F CO., LTD.

Telephone number: +81-288-93-3511

7. Changes to this Policy

The Company may change this Policy as necessary. Any change to this Policy will become effective when the revised version is posted on the Company's website.

3-5 Ashiomachi Shimomato, Nikko-shi, Tochigi,
Tadahiro Higuchi, President and Representative Director,
FURUKAWA C&F CO., LTD.

Established on October 3 , 2022